



## **School Ambassador Program Announcement**

I am delighted to announce the School Ambassador Program.

Since the beginning of the Help Our Students Program, all communications and contacts with school officials have been through the President and the Secretary. While this relationship ensures that the same standards and values are applied throughout the Program, it has focused all the work on a few individuals.

The geographical area of the city of Ottawa has been divided into 13 sectors (subject to change if required) and all participating high schools have been assigned to a sector. You can look at the makeup of each sector at:

[www.HelpOurStudentsProgram.com/SchoolSectors.pdf](http://www.HelpOurStudentsProgram.com/SchoolSectors.pdf).

Generally, School Ambassadors will be responsible in their sectors:

- a. To act as the primary contact point between HOST and the schools.
- b. To collect, prepare and disseminate information to the schools, in coordination with the President.
- c. To meet with the selected students to tell them about the award they will receive.
- d. To make enquiries with respect to missing selections or missing bank account information.
- e. To provide feedback on how the Program operates.

School Ambassadors are volunteers (like the rest of us) and are appointed by the President after going through the application process.

This is an important position for the Help Our Students Program. Ambassadors will become the face of the Program to our schools. They will need to maintain the trust that we have developed over the past 14 years.

If you are interested in becoming a School Ambassador, simply send me an email, briefly describing your skills and experience, especially any work you've done with the school system. Let us know which sector interests you. If we want to pursue your application further, we will ask you to submit a formal application together

with a complete resume. You may then be asked to attend an interview with a few Board members. Successful candidates will be required to undergo a Volunteer Screening Check.

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